

# SPONSORSHIP AND EXHIBITOR CONTRACT

FOR ADMIN USE ONLY

Payment DB M S

Company Name: \_\_\_\_\_  
(As it should appear in print)

Main Admin/CVENT Contact: \_\_\_\_\_ Email: \_\_\_\_\_  
(This will be the main contact for all conference-related information and will be the CVENT administrator to access CVENT)

Additional Administrative Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Main Office Phone Number: \_\_\_\_\_ Main Contact Phone Number: \_\_\_\_\_

## EXHIBIT BOOTH ONLY

1. Please list your top 10 booth number options in order of preference:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

2. Choose your price level:

**8' x 8' foyer booth: \$7450**

**10' x 10' perimeter booth inside the hall: \$7450**

**10' x 10' center booth inside the hall: \$8450**

## PAYMENT INFORMATION

You must initial all items in Rules & Regulations, provide booth selection, sign below, provide full payment and submit to **Hshanahan@mtmp.com**. A return email confirms your booth space and registration.

**MTMP reserves the right to return any deposited fees, decline any application for attendance, refuse entrance, and decline admission to any and all attendees and registrants at any time.**

Please Charge My: Visa Master Card  
American Express

Name On Card: \_\_\_\_\_

Account Number: \_\_\_\_\_

Exp Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Signature: \_\_\_\_\_

TOTAL AMOUNT TO BE CHARGED: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Billing City/State/Zip: \_\_\_\_\_

Email to send payment receipt: \_\_\_\_\_

## SPONSORSHIP

(for companies with confirmed sponsorships ONLY)

List your sponsorship title and price: \_\_\_\_\_

## OPTIONAL ITEMS WITH FEES

### MTMP Magazine Ad

Must be paid and submitted by deadline on the MTMP Magazine.

**Half Page: \$350**

**Full Page: \$600**

**Non-Exhibitor Half Page AD: \$1000**

**Non-Exhibitor Full Page AD: \$1500**

### Additional Staff Registration

**Number of additional staff: x \$1095: \_\_\_\_\_**

(only for sponsors **WITH** a booth)

**Number of non-booth staff: x \$1395: \_\_\_\_\_**

(only for sponsors **WITHOUT** a booth)

**See Rules & Regulations for qualifying staff members.**

**Cancellation Policy:** Payment guarantees your booth space. Once payment is received, absolutely no refunds will be given unless booth space or sponsorship can be re-sold. Cancellations, including any additional staff registrations, made within 2 weeks of the conference do not receive a refund under any circumstances. Sponsorships will be subjected to a 25% penalty regardless of resale of sponsorship.



Members of the NLVA (formerly Mass Torts Vendor Association) get a \$150 exhibitor reimbursement. Please contact Farrin Holland at **FHolland@AssociationsMgt.com** for the reimbursement.